May 17, 2022, Rev 1

Long Branch Lakes at Falls Creek Falls
Pavilion Request Form

- The LBL Pool cannot be reserved for private events.
- All property owners in good standing may request a reservation for either of the two lake pavilions. (longbranchlakespoa.com)
- Either pavilion may be requested for use between the hours of 8am thru 9pm. The Camp Lake Pavilion cannot be reserved during the pool open season.
- A maximum of 50 individuals is allowed for any approved event.
- Any music at the event must cease by 8pm. The host and guests must be respectful of the neighbors and keep noise to a minimum.
- Guests from outside of the community must use a specially assigned temporary gate code and may NOT use any other amenities while attending the event. Guest access is limited to the road between the gate and the facility.
- The host is responsible for any cleaning of the pavilion before and after their event, including removal of all trash. The host is also financially responsible for any damages to the pavilion area. If a host notices damage prior to their event, the damage must be documented and the Board of Directors notified prior to the event.
- The host and guests release Long Branch Lakes POA from any and all liability or responsibility to host and guests for any loss, damage to their property, or injury to their person.
- The event is not approved until the host receives notice from the Board of Directors (BoD). The event will then be added to the Community Calendar.
- The host must post signage prior to the event to notify any pavilion visitors of the event.
- This form may be completed, scanned, and submitted through the website above or returned to longbranchlakespoa@gmail.com.
- Exceptions may be granted by the POA BoD on a case by case basis. Additional information may be required for the exception.

*****

Host/Requestor Name (printed)_____
Host/Requestor Signature (signifies agreement to conditions above)
Request date_____
Event Date _____
Event time _____
Number of guests _____ Guest code requested_____
Pavilion Requested (circle one) Camp Lake Long Lake