

## Long Branch Lakes at Falls Creek Falls General Store Reservation Request Form

All General Store (GS) events are considered community wide and open to all members of the Long Branch Lakes Property Owners Association (LBLPOA.) GS events may be posted on the LBLPOA calendar for public view.

This completed form must be received at least 30 days prior to a requested event date.

Property owners in good standing may request to reserve either of the two lake pavilions.

At least one member of the GS Committee or a current Board Member must be present throughout the time requested for this GS event.

No persons attending the event are to enter the kitchen area or make use of any equipment in the kitchen area.

The host/requestor must leave the GS in a clean condition, including the removal of trash.

Any damage to the GS will be the financial responsibility of the host/requestor to repair or replace as determined by any appropriate committee and the LBL Board of Directors (BoD.) If desired, the host may request a walk-through of the venue with a GS Committee or BoD member prior to said event.

Any event requiring the collection of fees, and payment of event related expenses, must be done under the direction of, and have the prior approval of, the BoD.

The event is not approved until the host receives notice from the BoD.

The LBLPOA BoD, by approving this reservation request, is not sponsoring the event. Costs associated with the event are the responsibility of the host/requestor. The LBLPOA assumes no responsibility for damage to property or injury to persons.

This form may be completed, scanned, and submitted through the LBL POA website ([www.lblpoa.com](http://www.lblpoa.com)) or returned via email at [longbranchlakespoa@gmail.com](mailto:longbranchlakespoa@gmail.com).

Exceptions to the aforementioned rules must be approved and documented by the BoD.

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Host/Requestor Name (printed/signed/date)

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Description of Event/Date: \_\_\_\_\_ / \_\_\_\_\_

Event Time (Start-Finish): \_\_\_\_\_ Number of guests: (Max 50) \_\_\_\_\_

Yes/No \_\_\_\_\_ GS Committee      Yes/No \_\_\_\_\_ BoD

GS Committee Member/BoD Member Attending \_\_\_\_\_